

August 20, 2019

Dear Norwayne High School Choir Members and Parents,

My name is Mrs. Ratica and I would like to welcome you to the Norwayne High School Choir program!

The main purpose of this correspondence is to let you know what forms and items are contained in this packet and what materials you will need to look over together with your parents. Please make sure that you have each one of the following forms and items in your packet:

- 1. 2019-2020 Initial Completion Checklist for the Norwayne High School Choir**
- 2. 2019-2020 Parental Consent Form**
- 3. 2019-2020 Informed Consent Agreement (Drug Testing) Form**
- 4. 2019-2020 NHS Choir Transportation Conflict Form**

You will locate the 2019-2020 Choir Handbook and calendar when you access Charms, Google Classroom or the NHS Choir Hub at www.norwaynemusic.com

The role of technology within the Norwayne Music Department is very important! As you complete the tasks outlined on the "Completion Checklist", make sure you become familiar with:

1. www.norwaynemusic.com and can locate the "Choir hub" portion of the website
2. Google Classroom:
Name of class: 2019-2020 Norwayne High School Choir
Code to join the class: 2hjd38
3. Progress Book
4. Please be aware that **THE NORWAYNE MUSIC GOOGLE CALENDAR (on the home page of norwaynemusic.com) IS THE FINAL SAY FOR ALL MUSIC DEPARTMENT EVENTS!** PLEASE CHECK IT REGULARLY!!! (*the calendar on the Charms website is for volunteering, attendance and accounting purposes only and may not be entirely accurate!*)

After you complete these tasks and forms, please be return them to Mrs. Ratica. All forms must be signed, completed and turned in by September 3, 2019. The completion of the forms is a 20-point grade. Students will lose points for each required form that is not turned in on time and will not be permitted to participate in concerts or after school choir activities if the forms are not turned in. Please do not be afraid to contact Mrs. Ratica at leratica@norwayne.net if you have any questions about technology, the handbook, finances, etc.

I am looking forward to an amazing 2019-2020 school year and hope it is successful for you!

Sincerely,

Mrs. Leanne Ratica, Director of Choirs, Norwayne Local Schools